

# Holy Trinity Parish

Where Stewardship is a Way of Life

2422 9 1/2 Avenue South Fort Dodge, Iowa 50501

Phone (515) 573-3616 Fax (515) 573-4556

Email: [fdcatholic@fdcatholic.org](mailto:fdcatholic@fdcatholic.org)

May 13, 2009

RE: Long Range Collaborative Planning and Implementation Update

Dear Fellow Holy Trinity Parish Member:

In 2007 and 2008, the Long Range Collaborative Planning process was conducted with participation and input from both Holy Trinity Parish staff and parishioners and St. Edmond School staff and parents. In April of 2008, the Long Range Collaborative Planning process culminated in a day long convocation open to all to provide input regarding the challenges which face us all and the proposed solutions to solve those challenges.

In this letter, we would like to provide you with an update on the status of the implementation of the Long Range Collaborative Plan that has been developed as a result of the convocation. The Implementation Committee has focused on the top ten challenges which face Holy Trinity Parish and the St. Edmond School System collectively. The challenges identified in the convocation have been grouped into three separate commissions. Those commissions are Spirituality, Facilities and Administration and Finance. Please find attached the listing of the top ten challenges identified at the convocation and how they have been grouped under the three separate commissions established to solve those challenges.

The **Spirituality Commission** has recommended that a religious education board be established to help implement the religious education changes that are necessary. In addition, the Spirituality Commission has recommended the creation of three separate religious education positions as follows:

- A. *Director of Religious Education* which would coordinate Parish and school religious curriculum, train Catechists and oversee sacramental preparation programs;
- B. *Pastoral Minister* which would coordinate ministry to young adults, campus ministries at Iowa Central Community College and specific ministries for various age groups including the elderly and homebound;
- C. *Youth Minister* which would oversee the grade 6-12 social and spiritual needs.

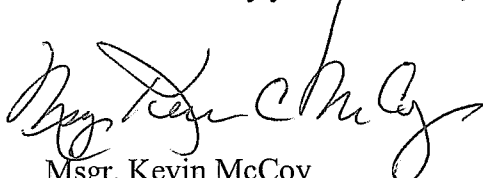
The **Facilities Commission** has recommended the engagement of an architectural firm to recommend the best approach to facilities in Webster County regarding worship space, gathering space and Parish activity needs. Architectural firms have been interviewed and one will soon be selected to lead the master planning process over the next 9 -12 months. Input will be gathered from parishioners through workshops, meetings and surveys to determine the best option for parishioners in Holy Trinity Parish regarding the future use of existing facilities and / or the potential for new facilities. The best approach will be determined and recommended to the Parish at the conclusion of this process. No decisions have been made in terms of location, structure and costs as those decisions will be part of the facilities planning process.

The **Administration and Finance Commission** has recommended the consolidation of the business/operation functions of the Holy Trinity Parish and the St. Edmond Schools at one office site. The site chosen is the former convent at the St. Edmond Schools. Both the Holy Trinity Parish Council and the St. Edmond School Board support this recommendation. The Administration and Finance Commission has further recommended that a task force be created to oversee the consolidation. Please see attached the organizational chart which the Administration and Finance Commission has developed and recommended as a starting point for the consolidation of business and operation functions.

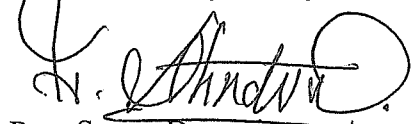
We thank you for supporting our ongoing efforts to meet the spiritual and temporal needs of the Catholic Community served by Holy Trinity Parish and St. Edmond Schools.

With every best wish, we remain

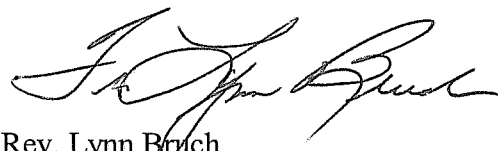
Sincerely yours in Christ,



Msgr. Kevin McCoy  
Moderator, Holy Trinity Parish



Rev. Sunny Dominic  
Pastor, Holy Trinity Parish



Rev. Lynn Bruch  
Pastor, Holy Trinity Parish



Sr. Delores Hannon, RSM  
President, St. Edmond Catholic Schools

## Top Ten Challenges

- How do we maintain the economic and financial viability of the school and parish?
- How can we provide our Catholic community with efficient useful and safe modern buildings that can meet the current and future needs of our community?
- How can we become a unified Catholic community?
- How do we attract and retain quality personnel?
- How do we make the practice of our faith our #1 priority?
- How can we engage children and teens in spirituality and faith?
- How can we better involve our students in our parish?
- How do we develop and allocate resources (financial, personnel, and buildings).
- How do we attract and welcome new students and parishioners?
- How do we build/create a Master Plan to evaluate the future use of existing and future facilities?

## Top Ten Challenges by Commission Tasks:

### Administration & Finance:

- How do we maintain the economic and financial viability of the school and parish?
- How do we develop and allocate resources (financial, personnel, and buildings).
- How do we attract and welcome new students and parishioners?
- How do we attract and retain quality personnel?

### Facilities:

- How can we provide our Catholic community with efficient useful and safe modern buildings that can meet the current and future needs of our community?
- How do we build/create a Master Plan to evaluate the future use of existing and future facilities?

### Spiritual Life:

- How can we become a unified Catholic community?
- How can we better involve our students in our parish?
- How do we make the practice of our faith our #1 priority?
- How can we engage children and teens in spirituality and faith?

# Holy Trinity Organizational Chart

